AmeriCorps Cape Cod Advisory Board

Innovation Room, Barnstable County Complex

Meeting Minutes: Friday, June 29th, 2018
9:00 AM

Attendance: Nancy Church, Hillary Greenberg Lemos, Rachel Hutchinson, Michael Lach, Brian Sharpe, Lauren McKeen (phone), Steve McKenna, Ron Beaty, Daniel Schell, Katie LeVander, Alex Smith, Cole Starr, Andrew Platt.

- Welcome and Introductions
- Old Business
  - Vote on new board member to replace Brian Carlson
    - Tim Famulare – Provincetown Conservation Agent
      - Read Tim’s bio (attached)
    - Cally Harper – Chatham Conservation Agent
      - Moved from Truro to Chatham
    - Emily Beebe-Truro Conservation and Health Agent
      - Tim voted unanimously to Board
- Communication and Updates from Program
- House Updates
  - Bourne
    - 3 members secured positions on Cape after program (1 official: Taryn in Falmouth)
    - Jack got into MBA program at Cornell
  - Wellfleet – LeHac
    - Weather has increased the morale
    - Ben is going to law school
    - Emma - job with state of RI environmental
  - Wellfleet – Wells
    - Allison returning as member next year
- Specialist Update
  - Individual Placements
    - All IPs have been awarded for next year.
    - End of the year evaluations are in the process of being completed by service partners and members.
  - Disaster Services
    - Expanding training opportunities to include more Red Cross training and S130/S190
    - Recommendation made by Hillary to include ICS 300.
- Signature Events
  - No new updates
• Coordinator Update
  • Recompete update
    ○ Unofficially awarded
    ○ Waiting for official contract to sign
    ○ Evaluation plan was holding things up but has been approved.
  • Housing
    ○ 2 house solution
      • Gosnold House
        ▪ Similar layout to Bourne house
        ▪ Could hold 8, concerns, might only be 6
      • Sherriff's Youth Ranch
        ▪ David Anthony (Barnstable)
        ▪ Waive 4-person restriction since gov't entity
          • Put 6 people
        ▪ Waiting on septic tank
        ▪ (Ron) Jack Yunits wrote letter on our behalf to verify government status.
  • LeHac Five-Year Agreement
    ○ Regional Office conferred with national about making sure cooperative agreement works
    ○ Should be on target
    ○ Fire safety repairs on target
  • Retreat and member evaluations
    ○ Reflection and evaluation of their year
    ○ JFK museum tour
    ○ End of the year member evaluations
  • Recruitment
    ○ 24 members recruited (earliest ever)
    ○ Healthy waitlist
    ○ Supervisor hiring (3 current interviewed, and 1 from year 18) - won’t be an easy choice
  • Member training overview
    ○ Beginning to schedule
    ○ Will be in contact about training
  • Commissioners reviewing board policies
    ○ Ron - all new appointments have to get sworn in by County Clerk
      • State Ethics training certificate
    ○ Open Meeting Law
    ○ Will need to set term limits
  • Other Goals for the year
  • Seek A-DRT designation
    ○ On hold until housing and recompete are finalized
○ Members will still be available to be deployed through the Barnstable County IMT
  • Vehicles
    ○ Will be looking into grant opportunities in year 20
  • Awarded the President's Award from the Family Pantry of Cape Cod
  • Graduation
    ○ All present board members mentioned they will be attending.
• Board Member Opportunities/Updates
  • BCT awarding the program conservationist of the year.
• Program Calendar
  • July 18 - Assembly Meeting presentations
  • July 26 Member Graduation - 4C's
  • September 3 Year 20 Members arrive and training begins
  • September 26 Member swearing in and service partner orientation
  • October 1 Members begin regular service
  • October 26 Ad Board Meeting
  • January 25 Ad Board Meeting
  • April 26 Ad Board Meeting
  • June 28 Ad Board Meeting - move so not last day of fiscal year
• Other Business
• Adjourn